

**ATLANTIC COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
JULY 10, 2015**

**STILLWATER BUILDING
201 SHORE ROAD
NORTHFIELD, NJ 08225
11 AM**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Press of Atlantic City**
- II. Filing advance written notice of this meeting with the Commissioners of the Atlantic County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board in the Atlantic County Office Building**

**ATLANTIC COUNTY INSURANCE COMMISSION
AGENDA
OPEN PUBLIC MEETING: JULY 10, 2015**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- FLAG SALUTE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: June 12, 2015 Open Minutes.....Appendix I**

- CORRESPONDENCE – None**

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
Executive Director’s Report.....Page 1

- CLAIMS SERVICES – Conner Strong & Buckelew**
Monthly Report.....Verbal

- TREASURER– Bonnie Lindaw**
Monthly Report – No Report

- CEL SAFETY DIRECTOR – JA Montgomery Risk Control**
Monthly Report.....Page 16

- MANAGED CARE – Qual Care.....Page 17**

- CLAIMS SERVICE – Qual Lynx**

- EXECUTIVE SESSION – Only needed if there are any questions on the PARs that were presented at the Claims Committee meeting.**

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

- MEETING ADJOURNMENT**
NEXT SCHEDULED MEETING: September 11, 2015 11 AM

ATLANTIC COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Telephone (201) 881-7632

Date: July 10, 2015
Memo to: Commissioners of the Atlantic County Insurance Commission
From: PERMA Risk Management Services
Subject: Executive Director's Report

2015 Risk Management Plan Revisions – The amended 2015 Risk Management Plan was tabled at last months meeting as there was outstanding items that needed further clarification at the request of the members RMC and Consultant. The Underwriter has addressed these items. The revised Plan will be sent out under separate cover.

Motion to Adopt Resolution 24-15, amending the 2015 Risk Management Plan

Certificate of Insurance Issuance Report (Page 3) –There were 4 certificates of insurance issued during the period of 6/6/15 to 7/5/15.

Motion to approve the certificate of insurance report

NJ Excess Counties Insurance Fund (CELJIF) (Page 5) – The CEL met on June 25, 2015, a report is included in the Agenda. The next meeting will be September 24th.

NJ CEL Property and Casualty Financial Fast Track (Page 8) – Included in the agenda is a copy of the Financial Fast Track Report for the month of April. As of **April 30, 2015** the report indicates the Fund has a surplus of **\$5,675,248**.

Financial Fast Track – Included on **Pages 9 & 10** of the agenda are the first Financial Fast Tracks for the Atlantic County Insurance Commission. This will be a monthly report that is a snap shot of the financial strength of the Insurance Commission. As of **April 30, 2015** the Commission has a statutory surplus of **\$441,943**. Line 7 of the report, “Investment in Joint Venture” is the Commission’s share of the equity in the CEL.

Claims Tracking Report (Pages 11) – Included in the agenda is the Claims Activity Report for May that tracks open claims.

New Jersey Counties Excess Joint Insurance Fund – Joint Insurance Claims Committees Best Practices Workshop – Michelle Leighton is coordinating a joint meeting of the Member Insurance Commissions of the CELJIF. The tentative date is scheduled for October 6, 2015. A planning committee will be formulated to discuss the agenda, format and location of the meeting. Ms. Leighton will reach out to last year’s committee members to participate in the planning. Please hold the date of October 6th open for the workshop.

- ❑ **Zurich Environmental Emergency Response (Pages 12-13)** – Zurich has made Environmental Emergency Response available at no additional cost to member entities who purchase Pollution Liability Insurance through the NJCEL’s ancillary insurance program. Zurich Environmental Emergency Response gives you direct access to a dedicated team of professionals experienced in the areas of environmental emergency response, investigation and remediation of accidental releases of hazmat and other regulated materials.

In the event of a spill: (1) please login in to the site at <http://www.spillcenter.com/zurich> and (2) choose “Report a Pollution Event” from the menu or call 888 SPILLHELP (888-774-5543). (3) User Name: Mleighton Password: NJCEL. A separate claim report must be made in addition to the call for spill help that can be made by calling Zurich’s claim reporting facility at 1-800-987-3373, Fax 1-866-255-2962 or email at USZ_Zurich_Environmental@zurichna.com and claimsteamc@connerstrong.com. Please note that all Environmental claims must be reported immediately. Below is the pertinent policy information for the Pollution Liability Insurance.

New Jersey Counties Excess Joint Insurance Fund
Line of Coverage: Pollution Liability
Policy Number: ZRE554295500
Policy Period: 1/1/2013 – 1/1/2016

- ❑ **2016 Renewal Applications** – The CEL Fund office is implementing a new data collection procedure designed to be more dynamic to provide relevant information to the underwriters. The new process will streamline operations for members by allowing for more consistent allocation of annual premiums. The Fund Office sent out Renewal Schedules last week to the members and RMC’s. The Conner Strong & Buckelew Claim’s Department will work with the CEL Underwriting Manager to collect loss information and historical loss data for the renewal.
- ❑ **OPRA Form** – The Fund office has revised the OPRA form used for all County Insurance Commissions. There is a new Fax Number, email address and a new contact person. **(Page 14)**
- ❑ **August Commission Meeting** – As a reminder, there is no meeting scheduled in August. On **Page 15** is Resolution 28-15 that authorizes the Commission Treasurer and Fund Professionals to process contracted payments and expenses when the Commission does not meet. The payments will be ratified at the September meeting. Our next meeting is scheduled for September 11, 2015 at 11:00 AM.